

Add or access provider bank account details for MyMedicare Incentives

This booklet explains how providers and their delegates manage bank account details in Health Professional Online Services (HPOS) for MyMedicare Incentives. It covers adding bank account details, accessing existing details, and understanding how those details link to incentive payments.

Contents

[How to update provider banking details](#)

[My banking details](#)

[Add banking details](#)

[How to access provider MyMedicare Incentive payment details as a delegate](#)

[Search payment history](#)


[Payment details](#)

[Glossary](#)

[Feedback](#)

Booklet navigation tip

You can navigate this booklet by selecting a topic on this Contents page.

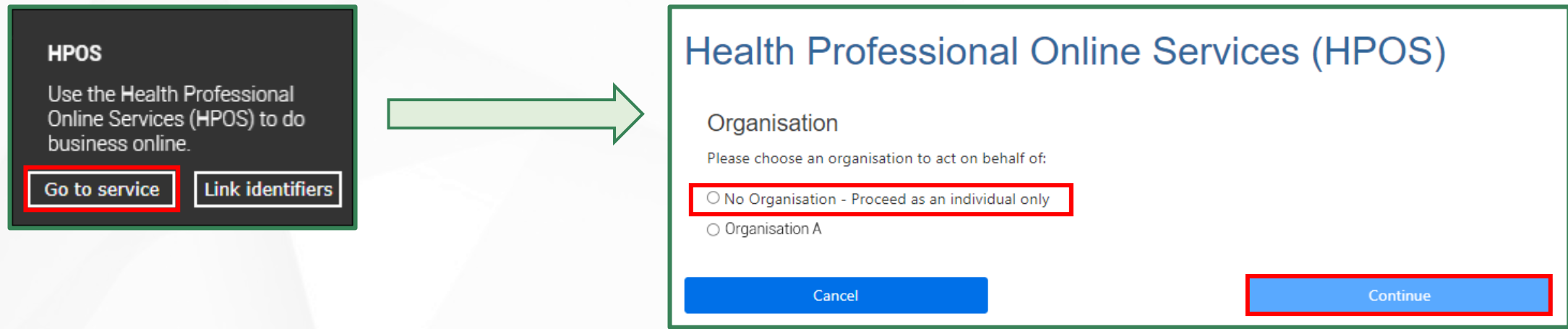
You can return to this Contents page by selecting the  icon on the bottom right corner.



How to update provider banking details

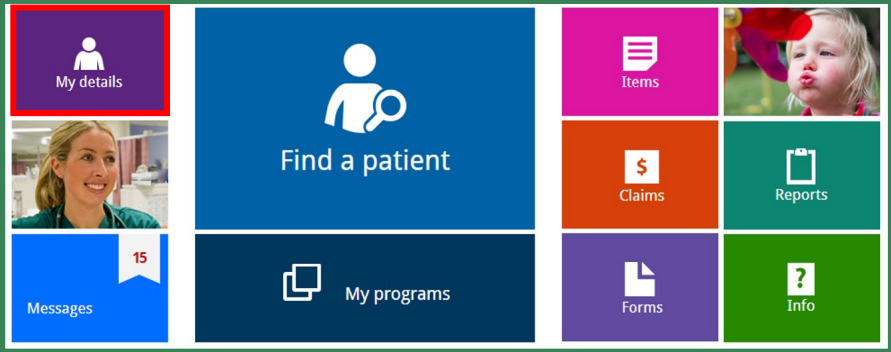
All eligible providers participating in MyMedicare Incentives will receive the incentive payment directly into their nominated bank accounts. To receive incentive payments providers must add bank account details in HPOS via their individual Provider Digital Access (PRODA) account. If a provider delivers services across multiple locations, they must add bank account details for each incentive participating practice location.

1. Log into your individual PRODA account.
2. Under My linked services select **Go to service** on the HPOS tile.
3. If you are a member of a PRODA organisation, select **No Organisation - Proceed as an individual only** and then select **Continue** to proceed to HPOS. If you are not a member of a PRODA Organisation there will be no option to select, and you will go direct into HPOS.

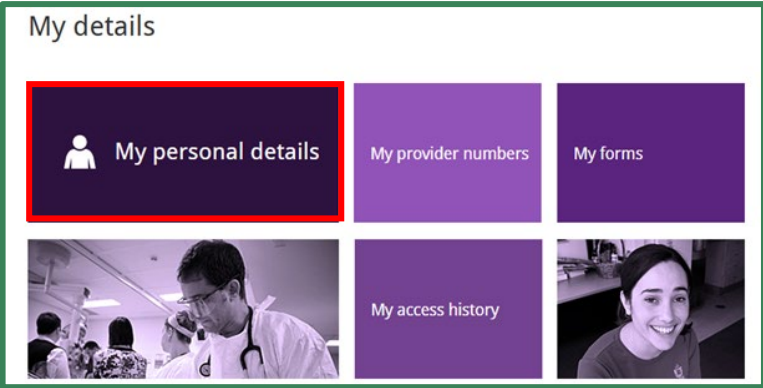


How to update provider banking details (continued)

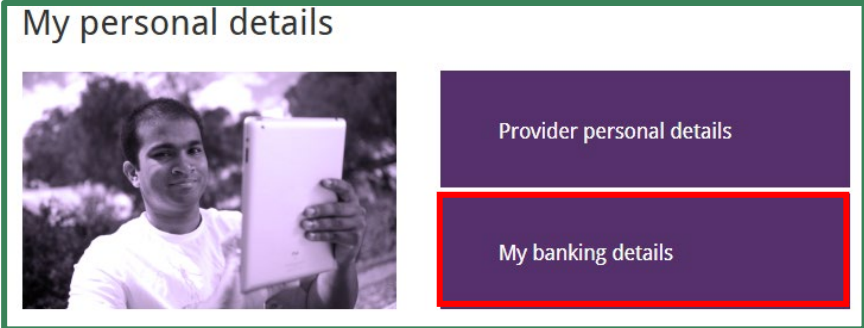
4. In HPOS, select the **My details** tile.



5. On the My details screen, select the **My personal details** tile.



6. On the My personal details screen, select the **My banking details** tile.



My banking details

7. The My banking details screen will appear, displaying a list of your provider numbers, locations and registered programs.
8. Bank account details can be added or updated for your programs using the Action column on the right-hand side of the screen. To receive your incentive payments, you must add your banking details for the MyMedicare Incentives program at all the participating practice locations where you work. If you have already added banking details, you can update them if needed.
9. Once you select to **Add** or **Update** your details, the Add banking details screen will appear.



You are here: [Home](#) » [My Details](#) » [My Personal Details](#) » [My banking details](#)

My banking details

This screen displays a list of:

- All programs you are currently registered for
- All locations where you are registered for these programs
- The details of those accounts you have previously nominated.
- Locations without any program registrations will not appear on this list.
- Updates to your Medicare banking details will automatically update your DVA banking details.

To change existing banking details select **Update**.

To enter banking details for a location where no banking details are recorded select **Add**.

To approve banking details entered by your delegate for a new location select **Review**.

More information about banking details is available on our website: [Managing your banking details in HPOS](#)

Program	Location	Location Id	BSB	Account no	Account name	Status ▲	Action
MyMedicare Incentives					TEST PROVIDER		Update
MyMedicare Incentives					TEST PROVIDER		Update
GPTP							Add
Medicare							Add



Add banking details

10. Choose whether you would like to **Select an existing account** or **Enter a new account**. Use the drop-down to link to an existing account.
11. Once you have entered the appropriate bank account details, you must read the acknowledgement and select the **acknowledgement checkbox** to proceed.
12. Once completed select **Submit**. A success screen will display to confirm details have been updated.

Note: Please ensure these steps are completed for each MyMedicare Incentive participating practice location that you work at.

Changes will be visible in HPOS within 24 hours.

You are here: [Home](#) » [My Details](#) » [My Personal Details](#) » Add banking details

Add banking details

You can update the banking details displayed for this location and program by:

- replacing them with details of one of your existing accounts by making a selection from the **Existing accounts** section, or
- replacing them with details of a new account by completing the **Account details** section

Replacing your Medicare banking details will automatically update your DVA banking details.

Select **Submit** to confirm the changes or **Cancel** to return to the previous screen.

Location/Program details

Location:

Location Id:

Program:

Choose type of account details

Select an existing account

Enter a new account

Existing account details

Existing accounts

Account details

Branch number (BSB)*

Name of bank, building society or credit union

Branch where account is held

Account Number*

Account Name*

Acknowledgement

I acknowledge that:

- payment(s) related to my provider number(s) for the location(s) where I practice as identified on this form, including any additional practice locations attached to this form, will be paid to the banking details that I have nominated.
- Services Australia may contact me to confirm these details for security or clarification purposes.

I undertake:

- to immediately notify my pay group(s) or third party payee(s) of any current and/or future notice(s) issued by Services Australia to garnish or intercept payments due to me or my provider number(s).

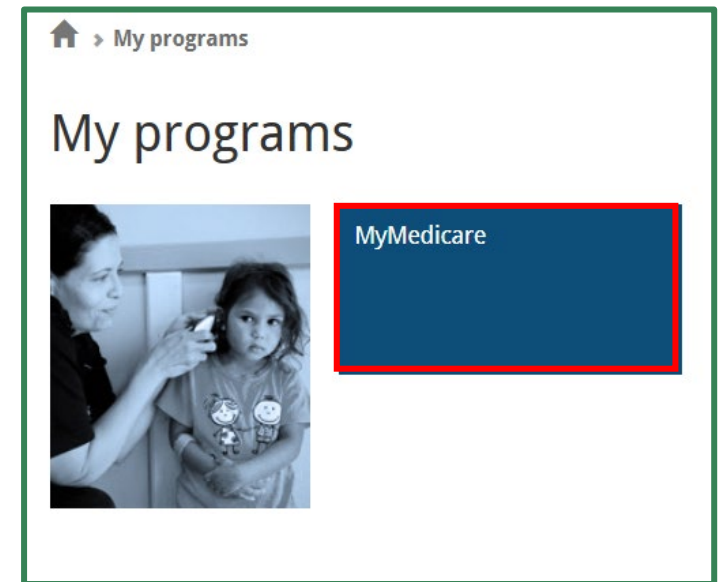
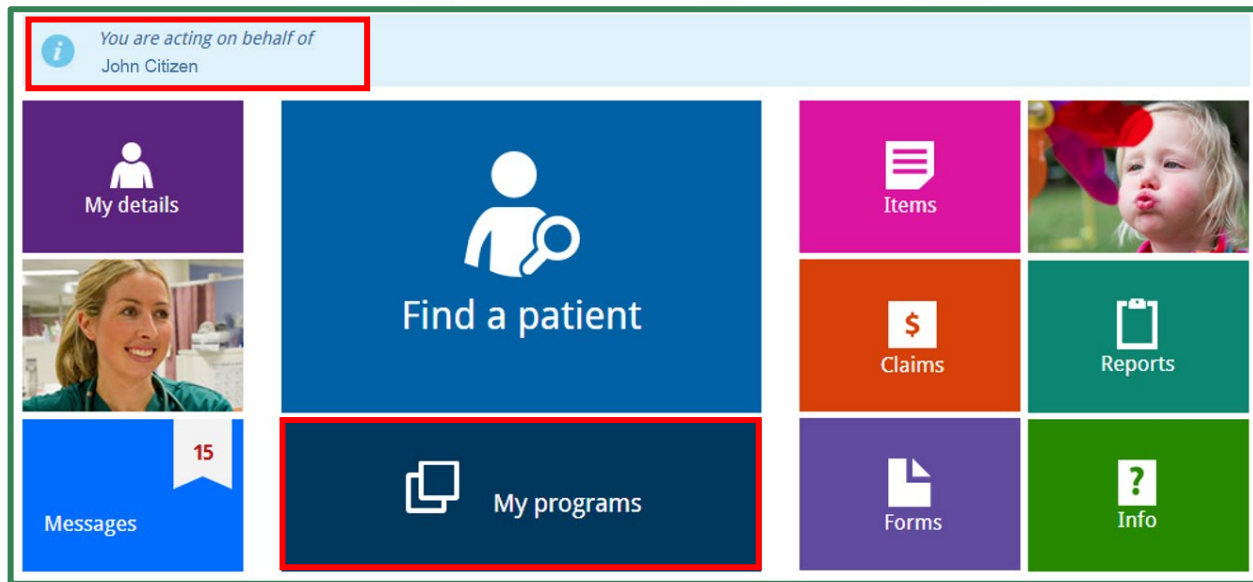


How to access provider MyMedicare Incentive payment details as a delegate

If you are a provider delegate, you can log into HPOS and undertake some tasks on their behalf, including generating forecast assessments and viewing payment details.

Note: The staff member who is acting on behalf of the provider, needs to be given delegation to My programs (which includes access to MyMedicare). For more information about how to add and manage delegations refer to [Manage delegations in HPOS - Health professionals - Services Australia](#).

1. After you log in to your PRODA account and are in HPOS, make sure you are acting on behalf of the provider, then select the **My programs** tile.
2. On the My programs screen, select the **MyMedicare** tile.

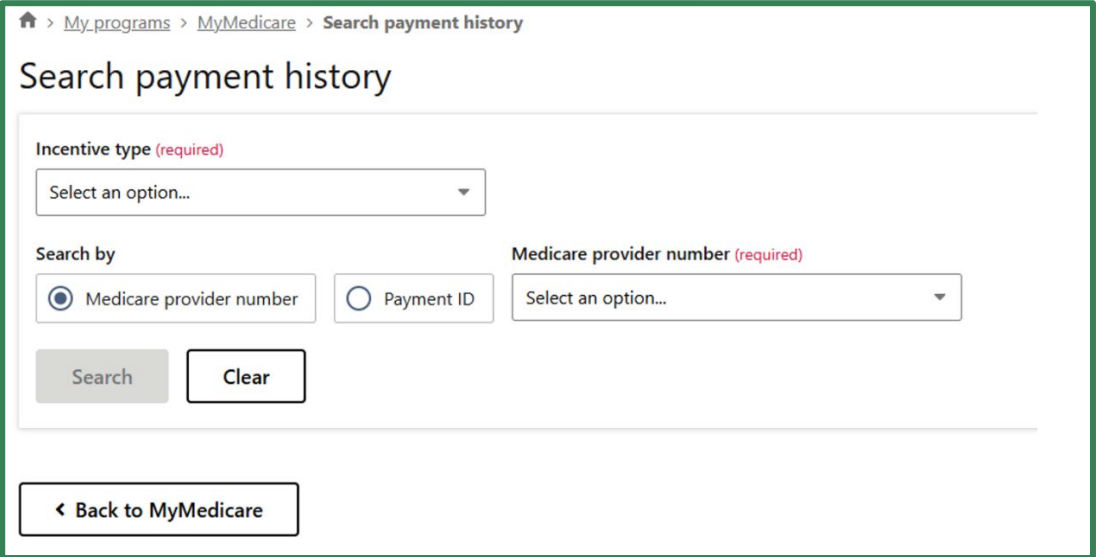
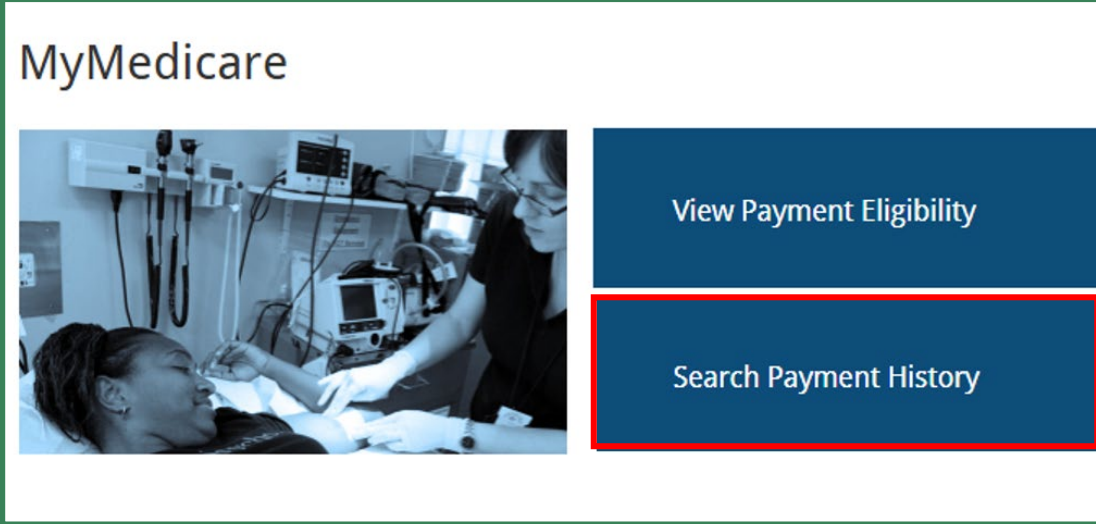


Search payment history

- 3. On the MyMedicare screen, select the **Search Payment History** tile.
- 4. You can then Search for MyMedicare Incentive payments by selecting the **Incentive type** and **Medicare provider number** or **Payment ID** and then select **Search**.

Please note, the Payment ID is a unique identifier for each payment. For example, Bulk Billing Practice Incentive Program (BBPIP) payment IDs start with **BBPIP00000XXXX**.

Payment IDs are located on payment screens, payment advice sent to the mailbox (the Messages tile in HPOS), and in relevant bank transactions.



Payment details

The Payment details screen displays information about each payment, including the Payment ID, the amount paid and the nominated Bank account details.

The Payment details screen will be visible for each incentive payment made to every provider for whom you are a delegate.



Home > My programs > MyMedicare > Search payment history > Payment details

Payment details

[Download payment advice \(PDF\)](#)

Bulk Billing Practice Incentive Program Payment ID: BBPIP [REDACTED]

[REDACTED] Paid
Sent on 10/11/2025


Recipient	Bank account details
Provider [REDACTED]	Account name [REDACTED]
Organisation site [REDACTED] TEST SITE 1 [REDACTED]	BSB number [REDACTED]
	Account number [REDACTED]

Calculation details

	Amount	Assessment period	Assessed on	Reference	Action
Base claim	[REDACTED]	01/07/2025 - 30/09/2025	04/11/2025	[REDACTED]	View details

[← Back to Search payment history](#)



A person wearing a green button-down shirt is shown from the chest down, sitting at a desk and typing on a silver laptop. The background is slightly blurred, showing a modern office environment. The lighting is soft and natural, coming from the left side.

BBPIP	Bulk Billing Practice Incentive Program
HPOS	Health Professional Online Services
PRODA	Provider Digital Access

Feedback

You can provide feedback on this resource or any others via the [Feedback form](#) on the [Health Professional Education Resources](#) website.

It is helpful to include the specific resource code or title in your feedback. For this resource, please use the code **MYMEDBOOK2**.

