

# General Practice in Aged Care Incentive (GPACI)

## Hints and tips to ensure you get paid correctly

For GPACI, the relationship between practice, patient and Responsible Provider (RP) is critical. Practices must ensure that all practice, patient and provider details are added and amended correctly in the Organisation Register. Failure to do so may result in:

- missed payments to practices and providers
- impacts to past payments, causing overpayments to practices and providers.

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# Set Incentive period

- **Only** add the **Set period Start date** when a patient is **initially** set up for GPACI.
- **Only** change the **Set period Start date** if it is incorrect. Do **not** change it at the beginning of a new quarter, as this may result in missed payments.
- Do **not** add a **Set period End date** unless the patient is no longer in a Residential Aged Care Home or has requested to withdraw from GPACI. Adding an **End date** ends eligibility and may result in missed payments.
- Do **not** add a **Set period End date** when a quarter has ended.

Set Incentive period

*i* The incentive period is the period of time the patient receives incentive services from the practice.

Start date\* 20/05/2024

End date


Confirm Cancel




# Responsible Provider (RP)


- Ensure the initial **RP Start date** matches the **Set Period Start date**.
- **Only** amend the **RP Start date** if the date was entered incorrectly. Do **not** change it when a new quarter starts.
- Do **not** add a **RP End date**, including at the end of a quarter.
- **Only** remove the **RP details** if they were added in error.

### Add Responsible Provider

 The responsible provider is the provider who delivers the relevant incentive services to the patient.  
If the appropriate provider is not listed, they are not eligible to be nominated as the responsible provider for the incentive.  
Please discuss this with the provider.

Responsible Provider\*

Start Date\*  

End Date  

## 2 RPs in a quarter

If adding 2 RPs in the same quarter, they must have a different start date and at least one must have an end date. Payment is based on which RP delivers the 2 eligible regular services within the quarter. This can result in:

- 100% payment to one RP (if the same RP delivers the 2 eligible regular services), or
- 50/50 split payment between 2 RPs (if each RP delivers one of the 2 eligible regular services).



## Change in RP

- Always Add a new RP to the patient's profile if the current RP leaves the practice or the patient asks for their RP to be changed.
- Do **not** remove the previous RP details, as this may result in an overpayment.
- The new RP start date must be different to the previous RP start date.
- An **End date** on the previous RP will automatically populate when a new RP is added.

Responsible Provider	Start Date	End Date	Action
1111111A	03/07/2023		Amend Remove
1111111B	01/07/2023	02/07/2023	Amend Remove

Showing Rows 1-2 of 2

## Previously assessed quarter

If you're adding a new RP with a start date that falls in a quarter that has already been assessed/paid, when the quarter is reassessed, this can result in:

- an overpayment for the previous RP
- a new payment for the newly added RP (depending on start dates and who delivered the 2 eligible regular services).

## Submitting Medicare Benefits Schedule (MBS) claims

The RP (and alternate providers) must submit eligible MBS claims using their Medicare provider number that is linked to the practice where the patient is registered.



# Deceased patients and withdrawing a patient from MyMedicare

- **Only** withdraw a patient from MyMedicare if they are deceased or have requested to be removed from the MyMedicare program.
- Do **not** delete the GPACI incentive or amend GPACI details for deceased patients or patients withdrawn from MyMedicare, as this will impact past payments.
- No updates are required if the patient is already withdrawn from MyMedicare.
- Withdrawing a patient from MyMedicare will automatically end their GPACI registration and any other MyMedicare incentive registrations.

MyMedicare Incentives

New Incentive

**Current (1)**

Incentive	Start Date	End Date	Responsible Provider	Action
MyMedicare GPACI	21/05/2024		1111111A	<a href="#">Details</a>

Showing Rows 1-1 of 1

- the practice meets the eligibility requirements of the MyMedicare program set out at [MyMedicare](#).
- the patient has provided consent to be a General Practice in Aged Care patient for the purposes of the General Practice in Aged Care Incentive.
- the patient meets the eligibility requirements of the General Practice in Aged Care Incentive set out at [MyMedicare GPACI](#).

\* The information I have provided is true and correct, and I understand that giving false or misleading information is a serious offence.



# Moving patients from one Organisation site to another

Do **not** move a patient from one Organisation site to another without understanding the impact.

Moving a patient will:

- break all relationships between practice, the patient and the RP
- reset the patient's MyMedicare registration date, which cannot be undone. MyMedicare registration can only be backdated by 28 days
- reset the patient's GPACI start date, reverting them to quarter one. This will impact payments if services requirements have already been met.



### Patient Registration Confirmation

Patient Details	
Patient	SANDY KNIGHTS
Medicare Card Number - IRN	123456789-1
DOB	13/11/1987
Registration Type	Complete
Registration Date	14/11/2023
Withdrawal Date	<input type="text"/>
Patient Eligibility Reason*	Verified by system check

Practice Details	
Organisation Site ID	1111111111
Parent Organisation ABN	11 111 111 111
Practice Name	GP PRACTICE
Practice Address	100 TEST ST COBAR NSW 2835
Preferred GP	1234567F
Name	JOHN CITIZENS

[Change Practice](#) [Change Preferred GP](#)

Please complete the demographic data provided by the patient\*  Demographics  Not provided

#### Declarations

I declare that:

- The patient meets the eligibility requirements set out at Patient Eligibility Requirements.
- The individual providing consent has signed and completed a Patient Registration form, and the practice will retain a copy of this form for compliance of record keeping obligations in accordance with federal, state and territory legislation applicable to their practice.
- Where applicable, the demographic details have been entered as per the patient's responses on the Patient Registration form
- Any existing registration in MyMedicare for this patient will be automatically withdrawn as a result of this registration.
- Any existing pending registration in MyMedicare for this patient at this practice, will be automatically deleted.
- The practice is accredited against the RACGP Standards for General Practice or meets the eligibility requirements set out at Practice Eligibility Requirements.

The information I have provided is true and correct, and I understand that giving false or misleading information is a serious offence.



# Glossary

<b>GPACI</b>	<b>General Practice in Aged Care Incentive</b>
<b>MBS</b>	<b>Medicare Benefits Schedule</b>
<b>RP</b>	<b>Responsible Provider</b>



# Feedback

You can provide feedback on this resource or any others via the [Feedback form](#) on the [Health Professional Education Resources](#) website.

It is helpful to include the specific resource code or title in your feedback. For this resource, please use the code **MYMEDBOOK3**.

