The Australian Immunisation Register (AIR)

Accessing the AIR site

The AIR site can be accessed in Health Professional Online Services (HPOS) using your Provider Digital Access (PRODA) account.

Accessing as a medical practitioner, midwife or nurse practitioner with a Medicare provider number

After you've created your PRODA account and added HPOS as a linked service, follow the steps to access the AIR site.

1. Go to: **servicesaustralia.gov.au/proda**
2. Select **Sign In.**
3. Enter your **PRODA username** and **password.**
4. Select **Login.**
5. Enter your **Verification code** and select **Next**.
6. Select **Go to service** on the **HPOS** tile.
7. If you are also a member of a PRODA Organisation, select **No organisation- Proceed as individual only.**
8. Select **My programs.**
9. Select **the Australian Immunisation Register (AIR) tile.**
10. You'll be directed to the **AIR Main Menu.**

Accessing as a delegate of a medical practitioner, midwife or nurse practitioner with a Medicare provider number

As a delegate, you can perform tasks within the AIR site on behalf of a health professional.

The health professional will need to authorise you as a delegate. This is done in HPOS using your PRODA **Registration Authority (RA)** number*.

Once your delegation is active, and you've added HPOS as a linked service, follow the steps to access the AIR site.

1. Go to: **servicesaustralia.gov.au/proda**
2. Select **Sign In.**
3. Enter your **PRODA username** and **password.**
4. Select **Login.**
5. Enter your **Verification code** and select **Next.**
6. Select **Go to service** on the **HPOS** tile.
7. If you are also a member of a PRODA Organisation, select **No organisation- Proceed as individual only.**
8. Select **My providers** and then **select** the relevant provider to act on behalf of.
9. Select **My programs.**
10. Select **the Australian Immunisation Register (AIR) tile.**
11. You'll be directed to the **AIR Main Menu.**

For more information go to:
servicesaustralia.gov.au/hpair
servicesaustralia.gov.au/hpos
servicesaustrali.gov.au/proda

* Please ensure you have linked HPOS as a service provider in PRODA, and have accepted the HPOS Terms and Conditions of Use, prior to sharing your RA number with your health professional.

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hpe.servicesaustralia.gov.au