

Concessional verification service

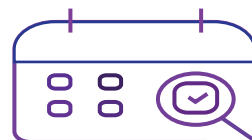
- Use HPOS to confirm a patient's eligibility for concessional Medicare services.
- Concessional patients must hold or be listed on a Commonwealth concessional card at the date of service.
- We base patient's concessional entitlement eligibility on the information we hold at the time the check is completed.

1



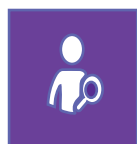
Log on to HPOS using your PRODA account.

5



Enter date of service.

2



Select the **Find a patient** service and perform a search on the patient's details.

6



Tick **declaration box** to declare the search is for verification and claiming purposes only.

3



Select to view the patient's profile page from the results table.

7



Select **verify**.

4



Select the **concessional entitlement tab** on the left hand menu.

8

The check will return:

- date of service
- concessional entitled result of **Yes or No**
- verification receipt number.

You can print the concessional entitlement verification results.
Don't bill the incentive item if you don't receive a Yes result.
Contact us on 132150 to query the results.

