


View and confirm your PIP Annual Confirmation Statement (ACS) in HPOS

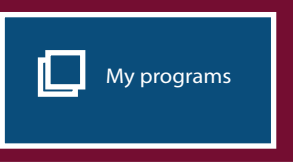

An owner or primary and secondary authorised contact person can do this.

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1 Log on to **HPOS** using your **PRODA** account.


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2 Select the **My programs** tile.


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3 Select the **Practice Incentives Program (PIP)** tile.


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4 Under the **Current Practices** section, select **Update** against your Practice ID.


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5 Select **Confirmation Statement** from the **Main menu**.


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6 Under **Available Statements**, select **View PDF** or **View RTF** to view or print your ACS.


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7 Check that the practice details in your ACS are correct. Update your **practice details** if they are incorrect.


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8 Under the **Current Details** section, check the **Current Statement Year**. Read the **Declaration** and select **Confirm**.



