

Apply for the Practice Incentives Program (PIP) in Health Professional Online Services (HPOS)



You can apply for the PIP online through HPOS using your individual Provider Digital Access (PRODA) account. If you don't have one, you can refer to this eLearning: [how to register an individual PRODA account](#), then follow these steps to set up your HPOS access.

To apply for PIP online:

- Log in to PRODA to access your HPOS account.
- From the My programs menu select **PIP online**.
- In the Apply for the Practice Incentives Program (PIP) section select **Apply now**.

Once you complete your online application you'll need to complete and submit:

- a [Practice Incentives Practice ownership details and declaration form \(IP008\)](#)
- evidence to support your ownership structure type. Further details of sufficient evidence are in the form listed above
- your current accreditation or registered for accreditation certificate.

If your practice has procedural general practitioners, you'll also need to submit the [Practice Incentives individual general practitioner or nurse practitioner form \(IP003\)](#).

Upload these to the associated documents screen when applying for PIP through HPOS.

If you are planning to apply for the Workforce Incentive Program (WIP) - Practice Stream, you should wait until your PIP application is finalised. This will allow your profiles to be linked, making you a PIP consenting practice. For more information refer to the following pages:

- [Services Australia - Apply for the Workforce Incentive Program Practice Stream](#)
- [Services Australia - Link your PIP and WIP Practice Stream details](#).



Note:

Provide the supporting documents requested on the application form. Incomplete applications may delay approval.

You must participate in the PIP to apply for individual incentives. You can apply for individual incentives at the same time or after you apply for PIP.

To fill in forms digitally you will need a computer and Adobe Acrobat Reader, or a similar program. You can download Adobe Acrobat Reader for free. If you can't complete the form digitally, you can print it, complete it by hand and return it following the instructions on each of the forms.

For more information refer to the [Services Australia - Apply for the Practice Incentives Program](#) page.

