

Search for and view payments for MyMedicare Incentives for an Organisation site



You can review the details of an Incentive payment in Health Professional Online Services (HPOS).

You don't need to call Medicare to access this information - you can access it in HPOS when it suits you.

Accessing the Search Payment History tile

- Login to your **individual Provider Digital Access (PRODA)** account.
- Under **My linked services**, select **Go to service** on the Health Professional Online Services tile.
- Select the **Organisation** you are acting on behalf of in HPOS.
- Select **Continue**.
- The HPOS home page will display.
- Select on **My programs, MyMedicare, Search Payment History**.
- Select your **Organisation site** from the drop-down list.
- Select the **Incentive** from the **Incentive type** drop-down list.
- Enter the **Payment ID** or leave this blank to see all payments.
- Additional search fields are available via the **Advanced Search** drop-down.
- Select the **Search** button. High level information about payments will display.
- Select **View details** on the relevant row in the search results to display the payment details.

Search for payments

Home > My programs > MyMedicare > Search payment history

Search payment history

Organisation site (required)

Incentive type

Payment ID

Advanced Search

Search results

4 payments found for Organisation site ID 111111111.

Payment ID	Incentive type	Assessment period	Payment type	Payment status	Sent date	Amount
2000000789	General Practice in Aged Care	01/04/2024 - 30/06/2024	Regular payment	Paid	09/08/2024	\$48.75
2000000000	General Practice in Aged Care	01/01/2024 - 30/03/2024	Regular payment	Paid	16/04/2024	\$48.75

View payment details

Home > My programs > MyMedicare > Search payment history > Payment Details

Payment Details – Regular payment

General Practice in Aged Care Incentive: 1 April 2024 to 30 June 2024 Payment ID: 2000000789

\$48.75 Paid
 Sent on 09/08/2024

Recipient	Bank account details
Organisation site 111111111 - ORGANISATION SITE 1 TEST ST, MELBOURNE VIC 3000	Account name ORGANISATION SITE
	BSB number 000000
	Account number 0000000

Calculation details	Rural loading
Regular payment: \$48.75	Modified Monash category: 6
	Rural loading %: 50%
	Total Rural Loading Amount: \$16.25

Amount per patient

Patient	Linked responsible provider	Incentive amount
SANDY KNIGHTS 1234567891	JOHN CITIZENS 1111111	\$32.50

Accessing additional details about your Incentive payment

Using the **Action** drop-down list in the top-right corner of the **Payment Details** screen, you can select:

- **Download payment advice (PDF)** to save a copy of the Payment advice letter.
- **View assessment details** to access the eligibility assessment used to calculate the amount paid for each patient.
 - The **Organisation site incentive assessment** screen will display.
 - From the **Organisation site requirements** tab and the **Responsible providers** tab you can see if the practice and providers have met their eligibility requirements.
 - After selecting **View patients**, you can access information about the patients and individual service items delivered, and which were eligible or not.