

# Search for and view eligibility assessments for MyMedicare Incentives for an Organisation site

You can search for an eligibility forecast that has been processed, or an actual eligibility assessment that has been calculated and paid.



You don't need to call Medicare to access this information – you can access it in Health Professional Online Services (HPOS) when it suits you.

## Using the Search assessments tab

- Login to your **individual Provider Digital Access (PRODA)** account.
- Under **My linked services**, select **Go to service** on the Health Professional Online Services tile.
- Select the **Organisation** you are acting on behalf of in HPOS.
- Select **Continue**.
- The HPOS home page will display.

If you are a practice delegate for multiple MyMedicare-registered practices, there will be a drop-down list where you can select the relevant organisation site.

- Select the **My programs** tile.
- Select the **MyMedicare** tile.
- Select the **View Payment Eligibility** tile.
- Select the **Search assessments** tab and select your **Organisation site** in the drop-down list.
- Select the **Incentive** from the **Incentive type** drop-down list.
- Enter the required **date range** or leave this blank to see all eligibility assessments.
- Select the **Search** button.
- Select **View assessment** on the relevant search result line to display the assessment data.

Forecast or search incentive assessments

Forecast assessment Search assessments

Organisation site (required)  
111111111 - Organisation site

Incentive type (required)  
General Practice in Aged Care

Assessment date from 01/04/2024 Assessment date to 30/06/2024

Search Clear

Assessment period	Assessed on	Action
01/07/2024 - 30/09/2024 Forecast	08/07/2024	<a href="#">View assessment</a>
01/04/2024 - 30/06/2024 Forecast	14/06/2024	<a href="#">View assessment</a>
01/01/2024 - 31/03/2024 Forecast	13/06/2024	<a href="#">View assessment</a>

If a more recent eligibility assessment is required than those available in the search results, return to **View Payment Eligibility** and select the **Forecast assessment** tab.

An eligibility forecast is a **point-in-time assessment** based on available data at the time and is **subject to change** based on updated data. A forecast is not a confirmation of actual payment amounts.



For more guidance on accessing and interpreting your MyMedicare Incentive information, refer to the [MyMedicare – General Practice in Aged Care Incentive eLearning](#).